

**FEE SCHEDULE FOR  
BUILDING DEVELOPMENT SERVICES  
CITY OF SPRINGFIELD**

July 1, 2009

**For New Construction and Building Additions:**

Minimum Building Permit: **\$100.00** includes issuance of Certificate of Occupancy.

Minimum Information Required to Calculate the Building Permit Fee:

Type of Construction

Gross Floor Area of Building (Finished living floor space for residential)

Use Group

Gross Area Modifier = **85**

Type of Construction Factor will be from a matrix of numbers based on Use Group and Type of Construction as established by ICC and as amended by adoption of this fee ordinance. Copy attached and available from Building Development Services.

**Gross Area of Building X Gross Area Modifier X Type of Construction Factor =  
Construction Factor used to Calculate Building Permit Fee**

	1 <sup>st</sup> 50,000 of Construction Factor X 0.004	= Bldg. Permit Fee A
Plus	2 <sup>nd</sup> 50,000 of Construction Factor X 0.003	= Bldg. Permit Fee B
Plus	3 <sup>rd</sup> 50,000 of Construction Factor X 0.002	= Bldg. Permit Fee C
Plus	For anything over 150,000 X 0.001	= Bldg. Permit Fee D
Total Building Permit Fee		= A + B + C + D or minimum Or \$100.00 whichever is higher

**For Infills and Remodels/Renovations:**

The "Construction Factor" will be calculated in the same manner as for a new building, except the "Factor" will be multiplied by **0.30** and then the above formula will be used to calculate the Building Permit Fee.

**For Shell Buildings:**

A "shell building," with no defined tenant infill spaces, has been added as a sub-category to the "Business" use group and the "Type of Construction Factor" has been established as a similar to an S-1, Storage, moderate hazard use. This will reduce the permit fee for the shell to a more comparable complexity of construction.

**For One & Two Family Structures:**

The "Construction Factor" will be calculated in the same manner as for a new building, except the "Factor" will be multiplied by **0.38** and then the same above formula will be used to calculate in Building Permit Fee.

**Provisional Building Permit: (foundation only)**

**30%** of the calculated building permit fee or minimum building permit fee, whichever is higher. This fee is charged in addition to the normal building permit fee.

**Mechanical, Electrical, and Plumbing Permits: \$100.00** or **40%** of the Building Permit Fee whichever is larger.

**Gas Permits:**

**\$100.00** unless the gas is at an elevated pressure as defined by City Utilities in which case the fee would be **\$185.00**

Residential Appliance Change-Outs will be \$25.00. This is for like to like replacements only, unless specifically approved by the Director.

Commercial Change-Outs: **\$100.00**

**Sprinkler System Permits:**

**New Sprinkler Systems: \$200.00**

**Modifications to existing Systems: \$100.00**

**Re-Inspection Fees:**

**For the first 2 re-inspections, \$200.00 per re-inspection.**

**For any re-inspection after 2, \$500.00 per re-inspection.**

Re-Inspections are defined as:

- 1) Work not ready for inspection, i.e. work not installed or constructed when inspector arrives on site.
- 2) Re-inspecting previously inspected work that has not been corrected.
- 3) Jobsite not accessible after 2<sup>nd</sup> attempt, when contractor has control of access.
- 4) Failure to have a set of Approved Plans & Specs on Site; 1<sup>st</sup> time warning, 2<sup>nd</sup> and all future times, re-inspection fee will be assessed.

**Penalty for Work Done without a Permit:** The required permit fee multiplied by 2.0 **plus \$200.00**. (This will not be applied to emergency work performed when City offices are closed)

**Penalty for calling for inspection when work has been done but not in substantial conformance with the adopted Codes or approved plans: \$250.00 for 1<sup>st</sup> time per project, \$500.00 for each thereafter.**

**Foundation/Repair Permit for Moved Structures: \$100.00**

**Towers: \$50.00** for first 100 feet of height plus **\$20.00** for each additional 100 feet or fraction thereof. Or a minimum of **\$150.00**, whichever is higher.

**Floodplain Development Permit:** If a building or structure is part of the plan, the Floodplain Development Permit will be issued at no additional cost. If the project is for filing/grading the floodplain, the Floodplain Development Permit fee will be calculated at \$0.01 per square foot of disturbed area within the floodplain with a minimum permit fee of **\$100.00**.

**Plan Review Fee: (Commercial Projects Only)**

**Fee Schedule:**

Minimum of **\$110.00** or **65%** of Building Permit, whichever is larger.

Plan Review for Towers:

New Towers: **\$275.00** per tower regardless of height

Co-location Projects: **\$85.00** per antenna assembly

**Plan review of Sprinkler Systems: \$50.00**

Plan Review for Floodplain Development Permit:

For Grading and Filling of Floodplain Areas Only.

(If a building is being constructed as part of the project this plan review fee is not applied.)

Commercial Projects: **\$100.00 Flat fee**

Residential Projects: **\$50.00 (One and Two Family only)**

**Plan Re-submittal Review Fee (prior to permit issuance):** **\$250.00** for 4<sup>th</sup> submittal, **\$500.00** for 5<sup>th</sup> and each thereafter. If the re-submittal of the design documents is due solely to an error or omission by the City, no additional fee or penalty will be assessed.

**Penalty Fee for Failure to submit Change Orders/Field Directives for Review prior to work performed after permit issuance:** **\$250.00** for the 1<sup>st</sup> infraction, **\$500.00** for each thereafter. This is for those instances in which changes in the design are made in the field prior to plan revisions being submitted to the Department of Building Development Services. This fee is not applicable to aesthetic changes

**Sign Permits: \$100.00** for any sign, new installation or alteration of any kind.

Exception: For banners the fee will be **\$25.00** per 30-day period or fraction thereof.

**Parking Lots: (stand alone facilities)**

1<sup>st</sup> 20,000 square feet multiplied by 0.0015, or **\$100.00**, whichever is higher. Remaining area over 20,000 square feet multiplied by 0.0010.

**Fuel Tanks: \$100.00** per tank, regardless of size if not part of a building plan.

**Swimming Pool Installation: \$100.00**

**Special Event Permits: \$45.00**

**Temporary Vendor Site Permit: \$100.00;** Plan review cost is in addition to the permit fee.

**Temporary Vendor Permit: \$100.00;** This includes such things as greenhouses, tents, and any other temporary vendor facility whether enclosed or not.

**Fence Permit:**

Front Yard: No cost; permit is required

Rear or Side Yard: Six feet in height or less: No permit required

Over Six Feet and up to Seven feet in height: **\$25.00.**

Over Seven feet in height: Not allowed unless it meets the requirements of the zoning ordinance. If so, minimum building permit fee **\$100.00** will be assessed.

Fences of Commercially zoned property may also require detailed plans and a plan review be performed.

**Wheelchair Ramps:** No Cost

**Storm Water Detention Permit: \$100.00**

**Lawn Sprinkler System Installation: \$100.00** (This will be issued as a Plumbing Permit)

**Wrecking Permit: \$100.00**

**Building or Wrecking Permit Req'd by Dangerous Building Proceedings: 2 X**  
**Minimum Bldg. Permit Fee**

**Moving Permit: – \$100.00**

**Boarded Up Building Permit: \$200.00 per 6 months**

**Overtime Fees: \$45.00 per hour, minimum of 2 hours.**

**Special Permit for Work as Described in a Certificate of Appropriateness: \$25.00.**

**Day Care Inspections: \$100.00**

**Sidewalk Café Permit: \$604.00**

**Cooperative Parking Agreements: \$50.00 plus** the cost of recording the documents with the Greene County Recorder of Deeds.

**Copies: \$0.10** per page plus cost of time of employee needed to make the copies. Copies of Microfilm will be a cost of outside vendor providing the service. All other copies shall be charged at our cost for time and materials.

**Code Books and applicable ordinances:**

(Code books will no longer be available for purchase from the City.)

**Permits Required by Zoning Ordinance:** Unless specifically identified elsewhere in this schedule, all permits, plan reviews, site plan reviews or approvals provided by the Department of Building Development Services as listed in Chapter 36, Article III, known as the Land Development Code in Article I, the Zoning Ordinance, shall be assessed a fee equal to the minimum building permit fee or minimum plan review fee.

**Certificate of Occupancy for Change of Use:**

**If Occupant did not move in until after issuance of the C of O: \$30.00**

**Penalty for when the structure is occupied prior to issuance of the C of O: \$250.00**

**Mobile Home and Travel Trailer Parks:**

Filing fee for park: **\$100.00**

Plus fee for each trailer space: **\$25.00**

Building and structures within the park are considered commercial structures and building, electrical, plumbing, fuel gas, and mechanical permits will be calculated accordingly.

**Refunds:** Permit fees for projects that are abandoned before being started or inspected shall be refunded, less a \$25.00 processing fee, provided the request is made within 180 days of the date of issuance of the permit.

Refunds will not be made of any plan review fee.

If, in the opinion of the Director of Building Development Services, a situation develops that would warrant a refund beyond these limits, the Director shall be authorized to refund up to 90% of any fee listed in this schedule of fees.

**Craft and Trade Certification fees:**

Initial Certificate Fee after Successful Completion of Examination:

<b>Master Craftsman</b>	<b>\$50.00*</b>
<b>Journeyman Craftsman</b>	<b>\$25.00*</b>

**Initial Registration Fee for all Apprentice: \$10.00**

Ninety-day Temporary Journeyman Certificate	<b>\$10.00**</b>
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\*Includes initial annual certificate fee for balance of current year in which examination is passed successfully.

\*\*To be issued only in conjunction with application for examination as a master or journeyman upon proof of previous held craft journeyman or master certification from

another jurisdiction. Certification will be issued for one 90-day period only. Examination must be taken at first available exam date in the 90-day period. Failure to pass examination is automatic revocation of certificate. The temporary certificate is not applicable to persons who have previously taken the journeyman or master exam and failed.

Certificate Annual Renewal Fees

Master Craftsmen	<b>\$50.00</b>
Journeyman Craftsmen	<b>\$25.00</b>

Registration Fees – Annual Renewal Fees

Apprentice	<b>\$10.00</b>
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**Application fee for Appeal of Chapter 36, Article III: \$500.00. If the appeal is granted, the applicant shall be refunded the entire application fee.**